



Independent Auditor's Report

To the readers of Richmond Road School's Financial statements For the year ended 31 December 2017

RSM Hayes Audit

PO Box 9588
Newmarket, Auckland 1149
Level 1, 1 Broadway
Newmarket, Auckland 1023

T +64 (9) 367 1656
www.rsmnz.co.nz

The Auditor-General is the auditor of Richmond Road School (the School). The Auditor-General has appointed me, Steve Hayes, using the staff and resources of RSM Hayes Audit, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2017, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2017; and
 - its financial performance and cash flows for the year then ended;
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

Our audit was completed on 4 May 2018. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control;
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees;
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern;

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation; and
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information includes the statement of responsibility, board member list, analysis of variance and kiwisport report, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in Richmond Road School.

A handwritten signature in black ink, appearing to read 'Steve Hayes', with a long, sweeping horizontal line extending to the right.

Steve Hayes
RSM Hayes Audit
On behalf of the Auditor-General
Auckland, New Zealand

RICHMOND ROAD SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

School Address:	113 Richmond Road, Grey Lynn, Auckland
School Postal Address:	113 Richmond Road, Grey Lynn, Auckland
School Phone:	09-376 1091
School Email:	office@richmondroad.school.nz
Ministry Number:	1463

RICHMOND ROAD SCHOOL

Financial Statements - For the year ended 31 December 2017

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Richmond Road School

Statement of Responsibility

For the year ended 31 December 2017


The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

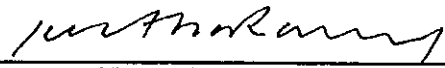
The School's 2017 financial statements are authorised for issue by the Board.

Heidi Arama Mackey
Full Name of Board Chairperson


Signature of Board Chairperson

3 May 2018
Date:

JONATHAN RAMSAY
Full Name of Principal


Signature of Principal

3/05/18
Date:

Richmond Road School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	3,493,302	2,994,865	3,222,387
Locally Raised Funds	3	198,556	112,000	178,693
Interest Earned		3,903	11,000	9,782
		<u>3,695,761</u>	<u>3,117,865</u>	<u>3,410,862</u>
Expenses				
Locally Raised Funds	3	65,610	20,500	58,171
Learning Resources	4	2,093,997	1,996,460	1,977,848
Administration	5	182,651	165,210	178,147
Finance Costs		2,980	-	2,269
Property	6	1,262,543	857,105	1,032,256
Depreciation	7	85,239	84,000	75,756
Loss on Disposal of Property, Plant and Equipment		3,493	-	1,535
		<u>3,696,513</u>	<u>3,123,275</u>	<u>3,325,982</u>
Net Surplus / (Deficit)		(752)	(5,410)	84,880
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(752)</u>	<u>(5,410)</u>	<u>84,880</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Richmond Road School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	<u>903,882</u>	<u>903,882</u>	<u>805,922</u>
Total comprehensive revenue and expense for the year	(752)	(5,410)	84,880
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	19,500	-	13,080
Equity at 31 December	<u>922,630</u>	<u>898,472</u>	<u>903,882</u>
Retained Earnings	922,630	898,472	903,882
Reserves	-	-	-
Equity at 31 December	<u>922,630</u>	<u>898,472</u>	<u>903,882</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Richmond Road School Statement of Financial Position

As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	8	363,586	407,931	374,671
Accounts Receivable	9	158,683	174,500	120,374
GST Receivable		23,548	15,000	3,502
Prepayments		10,469	10,000	10,571
		<u>556,286</u>	<u>607,431</u>	<u>509,118</u>
Current Liabilities				
Accounts Payable	11	217,070	205,000	123,090
Provision for Cyclical Maintenance	12	-	-	-
Painting Contract Liability - Current Portion	13	14,224	14,224	14,224
Finance Lease Liability - Current Portion	14	18,660	19,817	8,452
Funds held for Capital Works Projects	15	(2,500)	-	23,168
		<u>247,454</u>	<u>239,041</u>	<u>168,934</u>
Working Capital Surplus/(Deficit)		308,832	368,390	340,184
Non-current Assets				
Property, Plant and Equipment	10	690,185	605,287	622,287
Capital Works in Progress		-	-	-
		<u>690,185</u>	<u>605,287</u>	<u>622,287</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	12	44,399	47,783	35,783
Painting Contract Liability	13	5,422	5,422	15,989
Finance Lease Liability	14	26,566	22,000	6,817
		<u>76,387</u>	<u>75,205</u>	<u>58,589</u>
Net Assets		<u>922,630</u>	<u>898,472</u>	<u>903,882</u>
Equity		<u>922,630</u>	<u>898,472</u>	<u>903,882</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Richmond Road School
Statement of Cash Flows
For the year ended 31 December 2017

	2017	2017	2016
Note	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Cash flows from Operating Activities			
Government Grants	669,877	609,989	687,737
Locally Raised Funds	208,796	118,132	173,071
Goods and Services Tax (net)	(20,046)	(11,498)	14,128
Payments to Employees	(321,863)	(290,717)	(353,233)
Payments to Suppliers	(396,667)	(329,314)	(370,963)
Interest Paid	(2,980)	-	(2,269)
Interest Received	5,180	10,855	9,538
Net cash from / (to) the Operating Activities	142,297	107,447	158,009
Cash flows from Investing Activities			
Purchase of PPE (and Intangibles)	(123,674)	(32,000)	(60,415)
Purchase of Investments	-	-	67,231
Proceeds from Sale of Investments	-	-	-
Net cash from / (to) the Investing Activities	(126,107)	(32,000)	6,816
Cash flows from Financing Activities			
Furniture and Equipment Grant	19,500	-	13,080
Finance Lease Payments	(10,540)	(8,452)	(10,851)
Painting contract payments	(10,567)	(10,567)	(9,070)
Funds Administered on Behalf of Third Parties	(25,668)	(23,168)	9,920
Net cash from Financing Activities	(27,275)	(42,187)	3,079
Net increase/(decrease) in cash and cash equivalents	(11,085)	33,260	167,904
Cash and cash equivalents at the beginning of the year	8 374,671	374,671	206,767
Cash and cash equivalents at the end of the year	8 363,586	407,931	374,671

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Richmond Road School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Richmond Road School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 14.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

h) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under section 28 of schedule 6 of the Education Act 1989 in relation to the acquisition of securities.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	10–20 years
Furniture and equipment	5–10 years
Information and communication technology	3–5 years
Leased assets held under a Finance Lease	3 years
Library resources	12.5% Diminishing value

j) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements*Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

m) Revenue Received in Advance

Revenue received in advance relates to fees received from camp fees where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to International students, should the School be unable to provide the services to which they relate.

n) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

o) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

p) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

q) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

r) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operational grants	565,440	539,803	595,434
Teachers' salaries grants	1,780,679	1,698,437	1,637,544
Use of Land and Buildings grants	1,063,583	678,625	851,798
Other MoE Grants	83,600	78,000	137,611
	3,493,302	2,994,865	3,222,387

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue			
Donations	71,238	55,500	66,248
Fundraising	46,195	30,000	44,116
Other revenue	45,545	2,000	21,436
Trading	10,305	10,000	12,151
Activities	25,273	14,500	34,742
	198,556	112,000	178,693
Expenses			
Activities	37,201	14,500	39,508
Trading	690	1,000	1,268
Fundraising (costs of raising funds)	27,719	5,000	17,395
	65,610	20,500	58,171
<i>Surplus for the year Locally raised funds</i>	132,946	91,500	120,522

4. Learning Resources

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Curricular	71,520	51,050	42,664
Information and communication technology	16,434	25,473	18,866
Library resources	-	500	80
Employee benefits - salaries	1,975,379	1,878,437	1,888,383
Staff development	30,664	41,000	27,855
	2,093,997	1,996,460	1,977,848

6. Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Audit Fee	6,325	6,900	5,500
Board of Trustees Fees	3,940	3,600	1,575
Board of Trustees Expenses	193	3,710	11,873
Communication	5,390	5,400	3,912
Consumables	26,226	25,000	25,773
Legal Fees	7,481	2,400	17,442
Other	24,827	21,350	22,441
Employee Benefits - Salaries	78,424	67,750	66,264
Insurance	7,993	12,000	6,566
Service Providers, Contractors and Consultancy	21,852	17,100	16,801
	182,651	165,210	178,147

6. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Caretaking and Cleaning Consumables	24,051	19,600	19,886
Consultancy and Contract Services	36,992	30,000	30,900
Cyclical Maintenance Provision	13,350	27,000	28,266
Grounds	4,486	1,980	1,680
Heat, Light and Water	39,192	37,800	33,050
Repairs and Maintenance	21,097	8,700	11,072
Use of Land and Buildings	1,063,583	678,625	851,797
Security	13,169	8,400	6,967
Employee Benefits - Salaries	46,623	45,000	48,638
	1,262,543	857,105	1,032,256

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Buildings - School	33,865	34,000	35,798
Furniture and Equipment	14,699	14,000	9,343
Information and Communication Technology	16,159	16,000	15,299
Leased Assets	16,837	16,000	11,474
Library Resources	3,679	4,000	3,842
	85,239	84,000	75,756

8. Cash and Cash Equivalents

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	-	-	250
Bank Current Account	172,797	137,931	57,619
Bank Call Account	190,789	270,000	189,787
Short-term Bank Deposits	-	-	127,015
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	363,586	407,931	374,671

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$363,586 Cash and Cash Equivalents, \$0 is held by the School on behalf of the Ministry of Education.

9. Accounts Receivable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	215	1,000	7,132
Receivables from the Ministry of Education	-	22,000	22,000
Interest Receivable	78	1,500	1,355
Teacher Salaries Grant Receivable	158,390	150,000	89,887
	158,683	174,500	120,374
Receivables from Exchange Transactions	293	2,500	8,487
Receivables from Non-Exchange Transactions	158,390	172,000	111,887
	158,683	174,500	120,374

10. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2017						
Buildings	494,109	9,760	-	-	(33,865)	470,004
Furniture and Equipment	58,113	87,189	-	-	(14,699)	130,603
Information and Communication Technology	27,650	9,557	-	-	(16,159)	21,048
Leased Assets	14,646	44,968	-	-	(16,837)	42,777
Library Resources	27,769	5,156	(3,493)	-	(3,679)	25,753
Balance at 31 December 2017	622,287	156,630	(3,493)	-	(85,239)	690,185

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2017			
Buildings	713,222	(243,218)	470,004
Furniture and Equipment	178,902	(48,299)	130,603
Information and Communication Technology	90,393	(69,345)	21,048
Leased Assets	59,966	(17,189)	42,777
Library Resources	82,108	(56,355)	25,753
Balance at 31 December 2017	1,124,591	(434,406)	690,185

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2016						
Buildings	488,655	41,252	-	-	(35,798)	494,109
Furniture and Equipment	44,497	23,615	(656)	-	(9,343)	58,113
Information and Communication Technology	29,031	14,739	(821)	-	(15,299)	27,650
Leased Assets	-	26,120	-	-	(11,474)	14,646
Library Resources	29,519	2,092	-	-	(3,842)	27,769
Balance at 31 December 2016	591,702	107,818	(1,477)	-	(75,756)	622,287

Accumulated Depreciation

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2016			
Buildings	703,462	(209,353)	494,109
Furniture and Equipment	91,311	(33,198)	58,113
Information and Communication Technology	81,340	(53,690)	27,650
Leased Assets	26,120	(11,474)	14,646
Library Resources	89,863	(62,094)	27,769
Balance at 31 December 2016	992,096	(369,809)	622,287

11. Accounts Payable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating creditors	42,384	35,000	9,774
Accruals	10,445	10,000	7,648
Banking staffing overuse	(15,008)	-	7,814
Employee Entitlements - salaries	169,108	150,000	89,357
Employee Entitlements - leave accrual	10,141	10,000	8,497
	<u>217,070</u>	<u>205,000</u>	<u>123,090</u>
Payables for Exchange Transactions	217,070	205,000	123,090
	<u>217,070</u>	<u>205,000</u>	<u>123,090</u>

The carrying value of payables approximates their fair value.

12. Provision for Cyclical Maintenance

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	35,783	35,783	13,186
Increase to the Provision During the Year	12,000	12,000	12,000
Adjustment to the Provision	(3,384)	-	10,597
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<u>44,399</u>	<u>47,783</u>	<u>35,783</u>
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Term	44,399	47,783	35,783
	<u>44,399</u>	<u>47,783</u>	<u>35,783</u>

13. Pending Contract Liability

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Liability	14,224	14,224	14,224
Non Current Liability	5,422	5,422	15,989
	<u>19,646</u>	<u>19,646</u>	<u>30,213</u>

In 2013 the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an eight year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2013, with regular maintenance in subsequent years.

The agreement has an annual commitment of \$14,223. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
No Later than One Year	18,660	-	8,452
Later than One Year and no Later than Five Years	26,566	-	6,817
	<u>45,226</u>	<u>-</u>	<u>15,269</u>

15. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Intercom System	<i>Completed</i>	667	-	667	-	-
Rooms 13 & 14	<i>In Progress</i>	22,500	-	25,000	-	(2,500)
Totals		<u>23,167</u>	<u>-</u>	<u>25,667</u>	<u>-</u>	<u>(2,500)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

-
2,500
(2,500)

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Intercom System	<i>Completed</i>	12,844	-	-	-	667
Alarm Upgrade	<i>Completed</i>	6,783	-	-	(6,783)	-
Heating Upgrade	<i>Completed</i>	(3,900)	-	-	3,900	-
Pool Demolition Block 7	<i>Completed</i>	1,769	-	-	(1,769)	-
ICT Cabling	<i>Completed</i>	(3,994)	-	-	3,994	-
Carpet	<i>Completed</i>	(254)	-	-	254	-
Rooms 13 & 14	<i>In Progress</i>	-	22,500	-	-	22,500
Totals		<u>13,248</u>	<u>22,500</u>	<u>-</u>	<u>(404)</u>	<u>23,167</u>

16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	3,940	1,574
Full-time equivalent members	0.23	0.45
<i>Leadership Team</i>		
Remuneration	299,263	289,111
Full-time equivalent members	2.74	2.63
Total key management personnel remuneration	303,203	290,685
Total full-time equivalent personnel	2.97	3.08

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	120 - 130
Benefits and Other Emoluments	5 - 10	5 - 10
Termination Benefits	-	-

Other Employees

There were no other employees with remuneration greater than \$100,000.

The disclosure for 'Other Employees' does not include remuneration of the Principal.

18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual	2016 Actual
Total	-	-
Number of People	-	-

19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

20. Commitments

(a) Capital Commitments

As at 31 December 2017 the Board has no capital commitments.

(Capital commitments at 31 December 2016: \$22,500 contract for refurbishment of Rooms 13 and 14 to be completed in 2017, which will be fully funded by the Ministry of Education. The full amount has been received.)

21. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

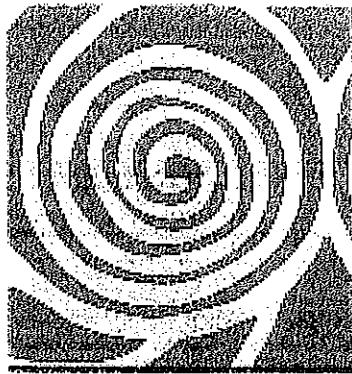
	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	363,586	407,931	374,671
Receivables	158,683	174,500	120,374
Investments - Term Deposits	-	-	-
Total Cash and Receivables	522,269	582,431	495,045

Financial liabilities measured at amortised cost

Payables	217,070	205,000	123,090
Finance Leases	45,226	41,817	15,269
Painting Contract Liability	19,646	19,646	30,213
Total Financial Liabilities Measured at Amortised Cost	281,942	266,463	168,572

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



Richmond Road School
Te Kura o Ritimana

Aim High - Whaka Te Ihi Kahurangi
Touivi Malosi - Visez Haut

Board of Trustees – February 2017

Jonathan Ramsay (School Principal)

Kahungunu Barron-Afeaki

Peter Coats

Heidi Mackey

Steve Maskell

Jozie Sharpe

David Pentecost (Staff Representative)

Kieran Fouhy

Collene Rouche

Richmond Road School

Te Kura o Ritimana



2017 Richmond Road School data review against the targets

Kiwi Connection target:

90% of all Year 1-6 children will achieve at or above national standard expectations in writing.

EOY result:

2017	After 1 year (40 weeks)	After 2 years (80 weeks)	After 3 years (120 weeks)	Year 4	Year 5	Year 6
Writing	97%	85%	100%	87%	81%	92%

Average overall is 90.33%

Statement:

Kiwi Connection overall achieved their 2017 goal however, Year 5's fell short by 9%, Year 4's and Year 2's also fell short of the writing target.

2016 Kiwi Connection was not reported on for Years 4-6.

L'Archipel target:

85% of all Year 3-6 children will achieve at or above the national standard expectations in Literacy by the end of 2017.

EOY result:

Year 3 is 100%, Year 4 is 80%, Year 5 is 100%, Year 6 is 91% = Average overall is 92.75%

Statement:

L'Archipel achieved their writing target, exceeding it by 7.75% overall.

Te Whanau Whariki target:

85% of all Year 4-6 children will achieve manawa ora or above in Tuhituhi.

EOY result: Year 4 is 60%, Year 5 is 100%, Year 6 is 91% = Average overall is 95%

Statement:

TWW exceeded their Tuhituhi 2017 target by 10%. However, Year 4's fell short of the target by 25%. However the cohort show a 17% increase when compared to 2016 end of year results.

Mua I Malae target:

90% of all Year 5-6 children will achieve at or above national standard expectations in writing.

Note: First year English is taught in Year 4.

EOY results: Year 5 is 40%, Year 6 is 67% = Average overall total is 53.5%

Statement:

Mua I Malae fell well short of their 2017 writing target by 43.5%. The Year 5's notably fell short of the writing target by 50%.

Progress statement

- Compared to our mid-year data Kiwi Connection students showed improvement in all year levels except Year 6 which shows a decline due to some new students who enrolled.
- TWW showed that their Year 4 students, while they were still not achieving the Tuhituhi target, had made a 17% increase since 2016 end of year results.

Basis for identifying areas for improvement:

- Teachers moderate writing within their teams as well as across the school for 'English'. Writing data is entered into our student management system. This is both writing levels and overall teacher judgements. Writing is assessed every term to allow for tracking and monitoring of progress throughout the year. Having the data in eTap allows teachers to generate graphs and/or tables which help to clarify groups or individual students that require extra support.
- Reading levels are also looked at to help identify children whose results may indicate that they may need help in writing. This is because reading ability usually is achieved slightly ahead of writing.

Planned actions for lifting achievement

- The Community of Learning (CoL) focus is to raise boys writing achievements
- Support for children who are struggling with writing: STEPS, Learning Assistants, RTLB support.
- Review of school wide expectations / norms for the delivery of writing and create skills progressions for students to use based on assessment.
- Continued robust teacher discussions and moderation of writing.
- Look at teachers planning to see that assessment is recorded and influencing their teaching practice. Have teachers be able to talk about their interaction of assessment with teaching and learning, and ways they can improve this.
- Using assessment to choose learning intentions in their planning and in class.
- Look at how students use the achievement information for further learning and ways to improve this.
- Implement processes to strengthen assessment consistency and judgements through the 2018 assessment team, who meet regularly, then take the topics discussed to their own team meetings to be able to bring back their colleagues opinions, comments and examples, to discuss and evaluate in order to improve assessment implementation and to raise student achievement. Topics include points already mentioned as well as how teachers record ongoing assessment, flexible groupings based on assessment, self-assessment, reflections and feedback - how and when they are used, how individual student goals and next steps are made and used, how anecdotal assessment notes are recorded and are meaningful, in class student conferencing, and more.
- Teachers to identify their target students and set a goal as to what they would like to achieve with these students, how they would carry this out and then record anecdotally what they are doing to raise their achievement during the year.

Looking ahead with reporting and with National Standards eliminated

- For Years 1-3 we will be able to report according to what year students are actually in, not after the time they have been at school such as 'after two years at school', etc. This will be more realistic and reliable in terms of comparison data. This will also be easier to report individual student progress, especially between years 3 and 4.
- Writing will still be marked in the same way using the present levels that we already use.

Kiwisport Statement 2017

Kiwisport is a Government funding initiative to support students' participation in organised sport.

In 2017, the school received Kiwisport funding. The funding was spent on:

- sports equipment;
- costs associated with belonging to the Inner City Schools Sport Cluster so that our Year 5 & 6 children could participate in a range of sports at a social and competitive level (cricket, softball, swimming, cross-country, rugby, netball, soccer, athletics);
- subsidizing the netball club fees for students;
- partially subsidizing swimming lessons for students;
- while not directly out of the Kiwisport funding, we allocated 2.0 Management Units to teachers (1 MU Senior Sport to coordinate sport across the school and paid for these teachers to be released when needed).
- Every Friday afternoon all children play sport in their House teams against other teams.
- In 2017 parents/teachers at RRS Sports Committee which includes a group of parents and 2 teachers. This group has organised new sporting experiences for children to opt into: Auckland Marathon, Westmere Tryathlon & FlippaBall.

All children at our school participate in organised sport to some degree.