



Richmond Road School | Te Kura o Ritimana (6.00pm – 8.00pm)

Growing together, celebrating our unique identities/Te tipu ngātahi mā roto i te whakanuinga o ō tātou ake tuakiri

Minutes of School Board meeting Wednesday 4th December 2024

Agenda		Minutes	Mover / seconder	Action
Present		Jacqui Yearsley (Principal), Troy Mills (Staff Rep), Kylie Bryant, Kyra Vince. Jared Cannons, Geraint Tagaloa		
Apologies		Carla Bleriot (Presiding Member), Anna Coddington		
In attendance				
Financial Services form to be filled out and signed (attendance)				
Karakia/Welcome/Speaking rights		Motion: Karakia: Troy Mills.	Moved by: 2nd by: Carried:	
Confirmation of Minutes		Motion: That the minutes of 23rd October 2024 be adopted as a true and correct record of the meeting.	Moved by: Kyra 2nd By: Troy Carried: Unanimous Moved by: 2nd By: Carried:	
Matters arising		Motion: The matters arising have been completed and accepted.	Moved by: Kylie 2nd By: Carried: Unanimous	

“Are we giving effect to Te Tiriti in our board meetings and decision making?”



Richmond Road School | Te Kura o Ritimana (6.00pm – 8.00pm)

Growing together, celebrating our unique identities/Te tipu ngātahi mā roto i te whakanuinga o ō tātou ake tuakiri

<p>Correspondence:</p> <ul style="list-style-type: none"> • list emailed before meeting <p>[please email prior to the meeting any mail you may want to see. Most mail is in use once it arrives at school]</p>		<p>Motion: That the Correspondence as tabled be received.</p> <p>Election day is 10th September 2025 and the Board takes office on 17th September. At the first meeting in 2025, the Board will decide on online voting or paper voting and impact on the online constitution.</p>	<p>Moved by: Kylie 2nd by: Carried: Unanimous</p>	<p>Jacqui, Anna and Kyra to talk to the ministry next year about the online constitution.</p>
<p>Principal's Report:</p>		<p>Motion: That the Principal's Report as tabled be received</p> <p>Brown University trip was amazing. Report attached to Principals report. Jacqui thanks the Board for the opportunity.</p>	<p>Moved by: Kylie 2nd By: Carried: Unanimous</p>	
<p>Finance Report:</p> <p>October Report Draft Budget status</p>		<p>Motion: That the finance report as tabled be received</p> <p>Broadly comfortable, no areas of concern. Budget has been reset for next year, draft budget and data reports will be sent out before the end of year. Also the annual plan will be sent out at the same time. Looks like the budget will come in at \$0. Money still to come in, from PTA, Fun Run and night market.</p>	<p>Moved by: Kylie 2nd By: Carried: Unanimous</p>	
<p>Property Report:</p>		<p>Motion: That the property report as tabled be received</p> <p>MoE letter was sent so on the next agenda at 1st 2025 Board meeting, Board will process results and decide on future process.</p> <p>Komiti have talked to Troy and will leave till next year to inform Board.</p>	<p>Moved by: 2nd By: Carried:</p>	

“Are we giving effect to Te Tiriti in our board meetings and decision making?”



Richmond Road School | Te Kura o Ritimana (6.00pm – 8.00pm)

Growing together, celebrating our unique identities/Te tipu ngātahi mā roto i te whakanuinga o ō tātou ake tuakiri

Professional Development N/A				
Curriculum and Data Science		Thank you to Beatrice for all her mahi this year around science and resources for the whole kura. Want to use the room attached to office for science and the arts and turn it into an inquiry room.		
Policy Review: Privacy Policy		Privacy act Education act updated First bullet point: Including AI use and privacy data and identifiable information Bracket Pg 2, take out the line Link for updated privacy information from privacy commission at end of policy Update, review date for end of policy. Look at privacy officer reference and ensure it is correct.		Jacqui and Susan Will update and put on website
Conflict of Interest Register items.		Nil		
Other Items <ul style="list-style-type: none"> - Māra Proposal - Tahiti 2025 - L'Archipel - Samoan Trip 2025 - Mua i Malae - Audit letter for Lockdown - Principal PGC Update 		-Mara Proposal: Troy presented a proposal to use the remaining \$30,000.00 of MLP money to develop a māra. A parent in TWW has access to a company that is experienced in sustainable garden development. Board member has seen the work of landscaper and says it is great. Kylie said Carla needs to review the budget proposal first and breakdown of money. Board very supportive.	Moved by: 2nd By: Carried: Moved by: 2nd By: Carried:	

“Are we giving effect to Te Tiriti in our board meetings and decision making?”



Richmond Road School | Te Kura o Ritimana (6.00pm – 8.00pm)

Growing together, celebrating our unique identities/Te tipu ngātahi mā roto i te whakanuinga o ō tātou ake tuakiri

<ul style="list-style-type: none"> - Update of Board sub-committees - New Curriculum (added tonight) - Noho Marae 2025 (added tonight) 		<p>-Tahiti 2025: Trip was very good. Florence is starting to look at a proposal for a larger group of students for next year. Jacqui would go on the trip as well. Board OK'd for fund raising to begin but not associated with a trip that has yet to be approved.. Any new members of the Board will be liable for health and safety so it would be preferable to happen before a new Board is appointed.</p> <p>-Samoan Trip: Moana keen for it to happen mid next year, in June. Moana needs to put in a proposal to get the ball rolling. Needs support from parents as it is a lot of work. There needs to be a parent committee.</p> <p>-Audit letter: School passed the practice. Well done kura!</p> <p>-PGC for Principal: Surveys for DP and other staff have been circulated. Tracy and Carla will circulate Principal survey as part of completing the process for the year.</p> <p>-New Curriculum added:The math resource, Prime, has been chosen. There will be an amount needed for the resource on going. It is approximately \$6000.00</p> <p>- Noho Marae: Troy will bring a proposal to the next meeting.</p>		
<p>Personnel</p>		<p><i>Personnel issues to be discussed.</i></p> <p><i>MOVED that the public be excluded pursuant to section 48 of the Local Government Official Information & Meetings Act. The reason being to discuss a matter of personnel and the ground is to protect the privacy of individuals.</i></p> <p><i>The BOT went into committee at 7.33pm and came out of committee at 7.37pm pm</i></p>	<p>Moved by: 2nd By: Carried:</p>	
<p>Meeting Closed</p>		<p>Meeting ended at 7.38pm</p>	<p>Moved by: 2nd By: Carried:</p>	

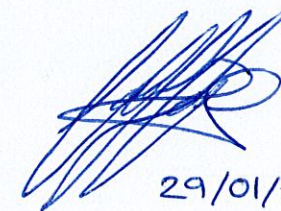
“Are we giving effect to Te Tiriti in our board meetings and decision making?”



Richmond Road School | Te Kura o Ritimana (6.00pm – 8.00pm)

Growing together, celebrating our unique identities/Te tipu ngātahi mā roto i te whakanuinga o ō tātou ake tuakiri

Next Meeting:		Propose 2025 first meeting Wednesday 29th January 2025		Send draft minutes out to all members before end of term.
----------------------	--	--	--	---


29/01/25

"Are we giving effect to Te Tiriti in our board meetings and decision making?"